



*Willkommen zu  
"Fachreferenten-  
tätigkeit in  
Großbritannien am  
Beispiel der  
Cardiff  
University"*



*Wer sind Sie  
eigentlich?*

Dipl.-Bibl.-Ausbildung an der FH Köln '98-'02

Assistant Librarian, Manchester  
Metropolitan University '03

Chartered Member, CILIP + Assistant  
Information Specialist, Cardiff University '04

Information Specialist, "European Studies"  
und "Psychology" '05-

# Wie groß ist Cardiff University?

Gegründet 1883  
22,000 Studenten  
5500 Mitarbeiter  
28 Fakultäten  
Campusuni - Cathays, Heath  
Fokus: Forschung,  
Lehre, „Third Mission“  
Research Assessment  
Exercise 2001: Rang 7



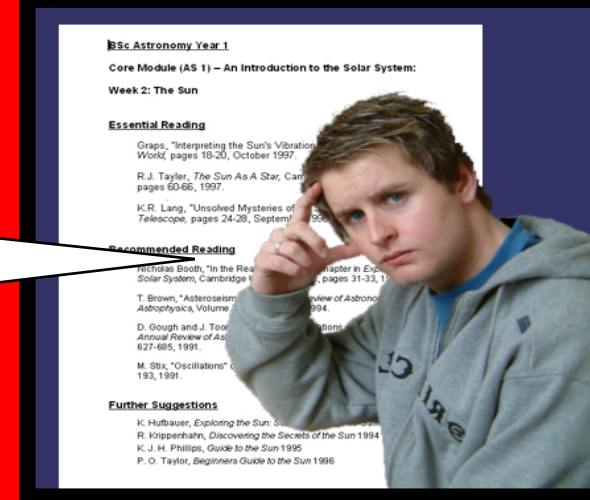
*Was ist "Information Services"?*

18 Bibliotheken  
Über 1,3 Mio. Bände  
>500 Mitarbeiter

Bibliothek  
IT  
Medien / Graphik



*Wie wird man in  
Großbritannien  
"Information  
Specialist"?*



*BA oder MA in Library Studies / Information Science  
Studiengänge an 16 Universitäten*

*Chartership Programm, CILIP (Chartered Institute  
of Library and Information Professionals)*

*Grundqualifikationen:*

*Kommunikations- und Lehrkompetenz*

*Servicementalität / Engagement*

*Flexibilität*



*Was machen  
Fachreferenten in  
Cardiff?*

- 29 Fachreferenten, zuständig für:
- Kommunikation und Kooperation mit den Fakultäten
- Bestandsmanagement
- Teilnahme an Komiteesitzungen
- Schulungen, Training in diversen Formen
- Projektarbeit

*Wie vermitteln Sie  
Informations-  
kompetenz?*



Kooperation mit den Fakultäten - fachliche  
Zusammenhänge schaffen

Integration von „information skills“ in den  
Lehrplan - University Strategy

Workshops - Kurzpräsentation + Ausprobieren

„1-2-1 sessions“ - Postgraduates + Dozenten

Information Literacy Resource Bank - online

# *Information Literacy Resource Bank*

## <http://ilrb.cf.ac.uk>

### Information Literacy Resource Bank

View the Resource Bank by Type

Citing References

Databases

Evaluating Information

Plagiarism

Search Techniques

Voyager

#### Recent additions

##### **Search Techniques**

Explore the animated Boolean search resources in this new subject category devoted to improving database and catalogue search techniques.

##### **Databases**

A Flash animation of Searching for legislation in the LexisNexis Professional database. Adapted with permission from Birkbeck College.



### [Avoiding Plagiarism](#)

Learn how to recognise and understand different types of plagiarism, and how to avoid committing it, in this comprehensive tutorial.



[Download](#)

### [Actions that might be seen as plagiarism](#)

Flash animation detailing the common actions that may be deemed as plagiarism.



[Download](#)

### [Plagiarism definition](#)

An image showing the Oxford English Dictionary definition of plagiarism.



[Download](#)

### [Avoiding plagiarism exercise](#)

A brief exercise containing four questions testing your ability to recognise plagiarism.



[Download](#)



[Download](#)

### [Good note taking habits](#)

A flash animated interactive movie that demonstrates good note taking habits in order to avoid plagiarism.



[Download](#)

### [Is it plagiarism quiz](#)

Test your understanding of plagiarism with this quiz.



[Download](#)



[Download](#)

### [How to quote from another author](#)

Short flash animation showing how to take a direct quote from another author's work.



[Download](#)

### [When to cite exercise](#)

A drag and drop exercise in which your knowledge of when to cite work of others is tested.



[Download](#)



[Download](#)

### [Is plagiarism serious?](#)

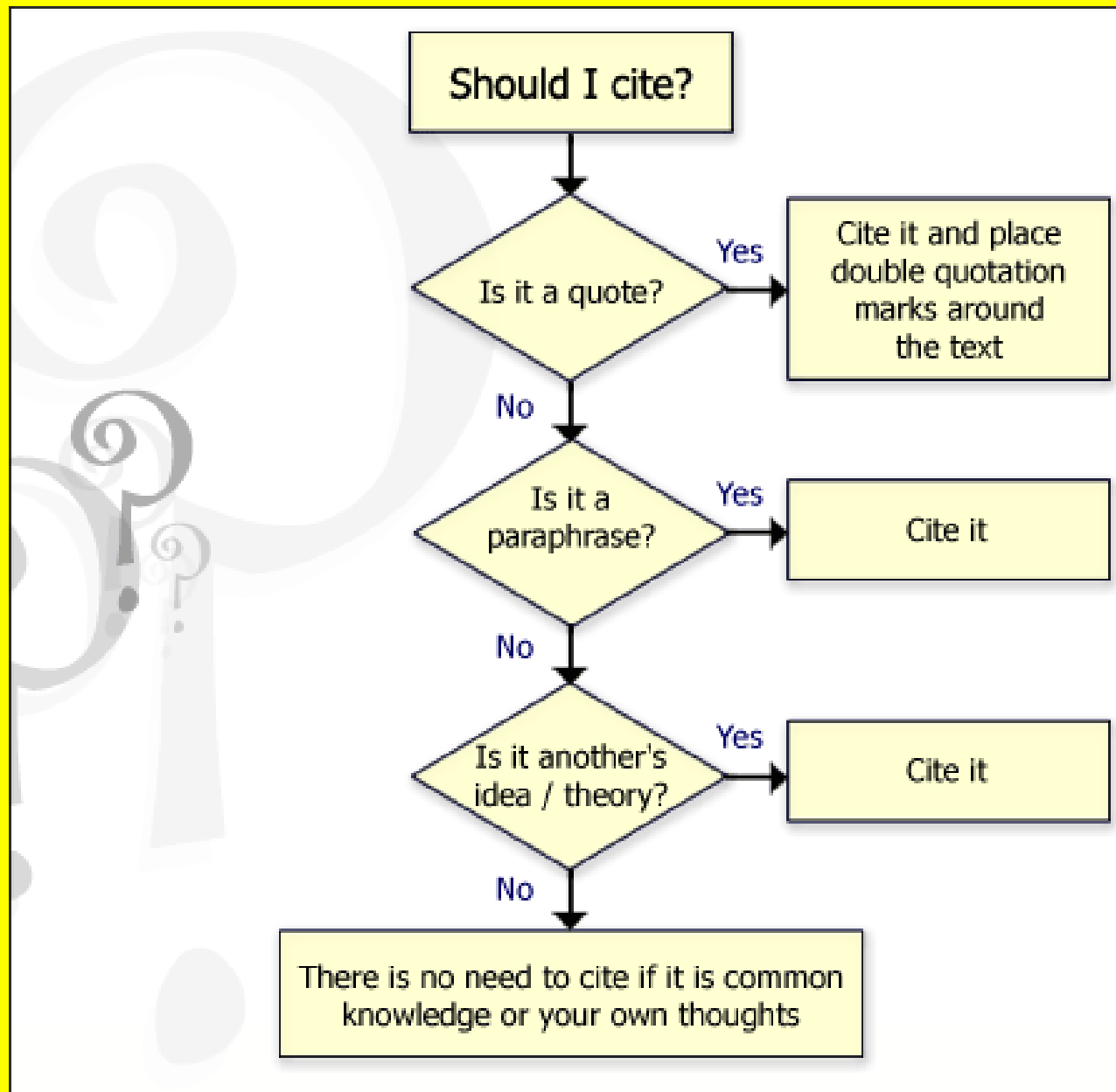
Cartoon: "Someone told me it's not plagiarism if they're dead"  
(Cardiff University username and password required)



## Is it plagiarism quiz

### Is it plagiarism if you...

1. Copy and paste a paragraph of text from a web site without enclosing it in quotation marks and referencing the source?	<input type="button" value="yes"/>	<input type="button" value="no"/>
2. Use the ideas of another author without providing a reference, even if you write them in your own words?	<input type="button" value="yes"/>	<input type="button" value="no"/>
3. Claim work produced by another student as your own?	<input type="button" value="yes"/>	<input type="button" value="no"/>
4. Copy a diagram or data table from a web site, providing a reference for the source underneath?	<input type="button" value="yes"/>	<input type="button" value="no"/>
5. Submit all or part of one essay for two separate assignments?	<input type="button" value="yes"/>	<input type="button" value="no"/>
6. Copy words from a book into your own work, but place quotation marks around them and provide a citation?	<input type="button" value="yes"/>	<input type="button" value="no"/>
7. Include a fact or saying in your assignment which is generally known without providing a reference?	<input type="button" value="yes"/>	<input type="button" value="no"/>
8. Change a few words from the original source and provide a citation?	<input type="button" value="yes"/>	<input type="button" value="no"/>



*Was ist die "Cephalonian Method of Induction"?*

Interaktiv

"Studenten in Kontrolle"

Interessant, informativ, lebhaft  
Mitreissend - attention grabbing!

Spaß beim Vortragen

Humorvoll

"Show"

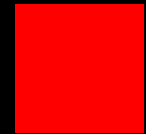
Nicht vorhersehbar

# Cephalonian Method - die Farben

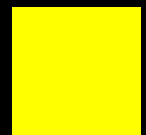
Grundinformationen



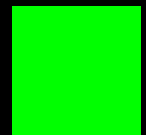
Dienstleistungen



Katalogsuche



Sonstiges



1

Welcome to getting started with finding information!

Introducing the Library



Trig Jones 2011  
Llifford 17/12/2011

1

2

Who are you? What are you?



Trig Jones 2011  
Llifford 17/12/2011

2

3

Who are there as well? How do we connect?

11 Libraries  
 Ave & South Cardiff Library  
 New & South Cardiff Library  
 Nelson Ordery Ref Centre  
 Refil Study Point on Prince of Wales  
 Cofed  
 Every 2 million books!



Trig Jones 2011  
Llifford 17/12/2011

3

4

What kind of stuff do you have in ASL?

Books - Standard Loan Collection  
 Books - Short Loan Collection  
 Reference Collection  
 Comics, Journals  
 DVD - Videos



Trig Jones 2011  
Llifford 17/12/2011

4

5

What facilities does the library have when I want to use a PC?

11 Areas  
 • On every floor  
 • 70 PCs  
 • IT advice available



Trig Jones 2011  
Llifford 17/12/2011

5

6

How can I get a copy of the books in the reading list?

Short loan collections  
 1 week, 1 day only  
 non loan  
 Library Use Only  
 Multi collections  
 Journals  
 Journals  
 1 day loan



Trig Jones 2011  
Llifford 17/12/2011

6

7

Who? What? Where? How do I actually find the books on my reading list?

Voyager

Trig Jones 2011  
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7

8

What I need to use ASL Card is the library?

University ID Card  
 - Carry it at all times  
 Use it  
 • It's not loaned to buildings  
 • It's borrow in the library on both campuses  
 Your responsibility  
 • If lost - £1000 - £10 replace



Trig Jones 2011  
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8

9

What I need to borrow, how many items can I check out?

12 items  
 including Short  
 Short Loan Collection  
 18 items MS SL books and  
 before leaving the library  
 Every 10 minutes to be an  
 available to children



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Llifford 17/12/2011

9

10

Are there any other services available in the library?

PC in Ave & South Cardiff  
 Library  
 • Microsoft reference  
 • DVD & CD burning, & more  
 Knowledge help anyone  
 • Law reference help  
 • Office software  
 • Colour printing  
 • Signposting



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10

11

What if I don't have a card? How do I get a card?

2 week loan - 20p a day  
 7 week loan - 50p a day  
 Overnight loan - 10p a hour



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Llifford 17/12/2011

11

12

How do I work on my own? How do I work on my own? How do I work on my own?

Self-referral photocopying  
 • Copyright advice  
 • Copyright advice  
 • Copyright advice  
 • Copyright advice



Trig Jones 2011  
Llifford 17/12/2011

12

13

What if the books I need are in the shelf? How do I get hold of them?

Use Voyager to place  
 near where  
 E.g.  
 Higgson, P. 2002. Disruptive  
 public policy. Manchester  
 Manchester University Press.



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13

14

Can I check what books for homework get res on them?

Use Voyager



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14

15

Does the library have a web site?



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15

16

What really happens the library?

Doing & drinking  
 Soggy heads!  
 Disruption noise  
 Because Internet  
 Laptop fever  
 Theft  
 Mobile phone!  
 Mobile phone II  
 Mobile phone III



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17

So, do I get any more help in the library?

Get Library Skills & Release or  
 Information cards  
 Help www.library.ac.uk  
 Ask or Help and Training  
 - F20  
 - Self-help Guides or resources  
 and copying  
 - Computer



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17

18

So, do I get any more help in the library?



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18

19

Thank you for your attention!

Harriet Jones @ Cardiff.ac.uk  
 ASLLib@Cardiff.ac.uk

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19

# *Was sind die Vorteile der Cephalonian Method?*



Schnelles, informelles Kennenlernen  
Funktioniert besonders gut mit großen Gruppen  
In kleinen Gruppen animiert sie zur Diskussion  
Leicht anzupassen an diverse Nutzergruppen  
Kreativität, Vielfalt - jede Session ist anders  
Erfüllt den Zweck - Grundinfo und Marketing

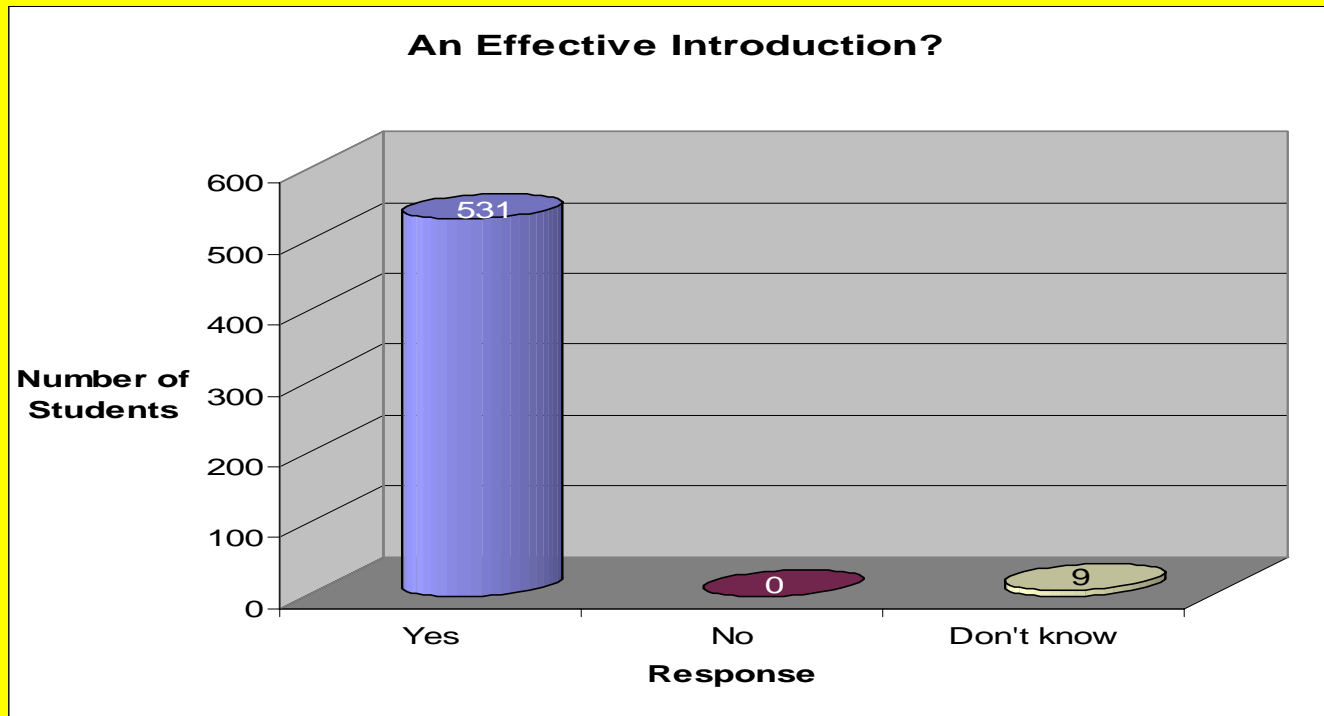
# *Und was sind die Risiken?*



Nicht vorhersehbar für den Referenten  
Schwierig bei zu kleinen Gruppen  
Keine Bibliotheksführung  
Schüchterne Studenten  
Zu leises Vorlesen der Karten  
Farbblindheit

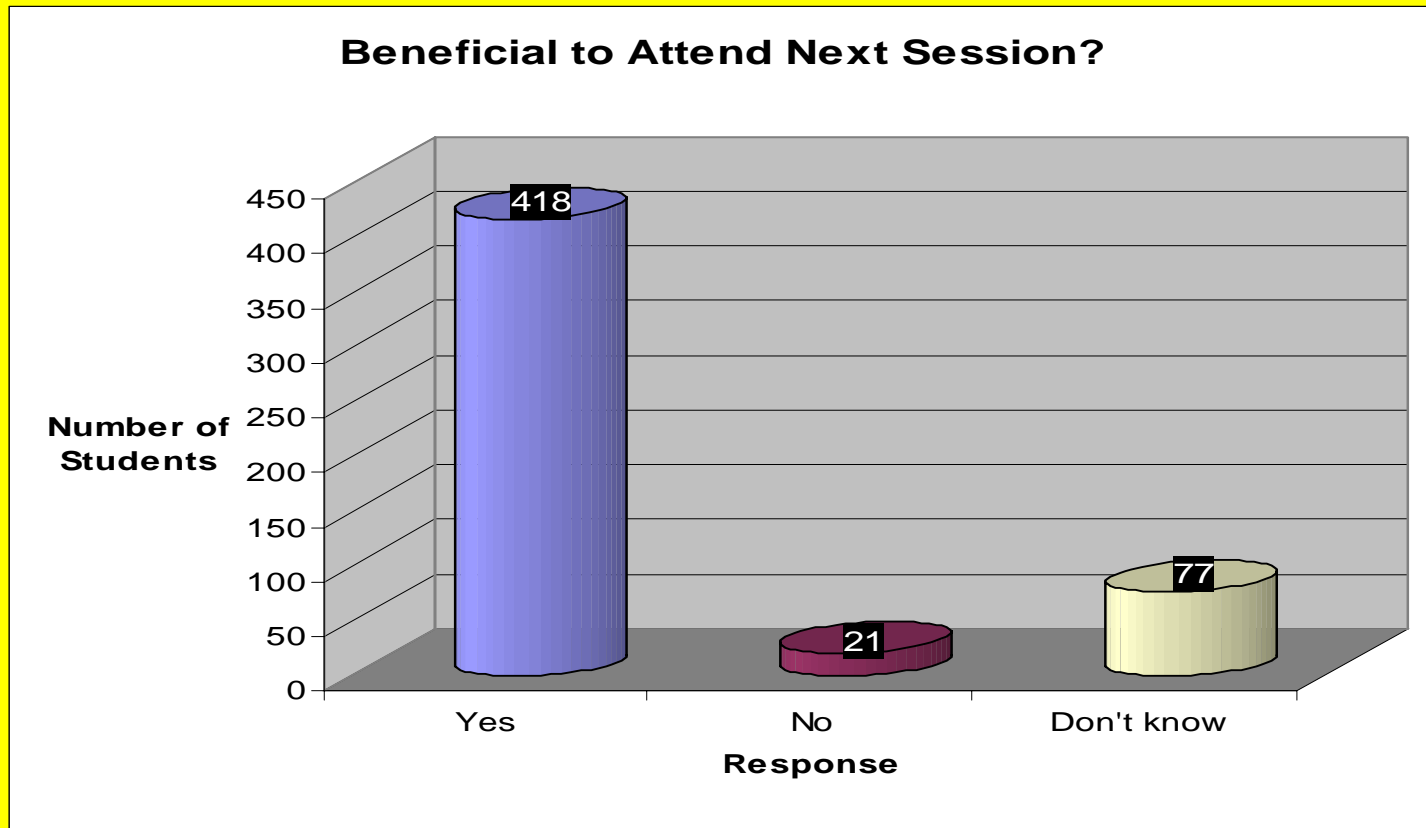


*"Did you think that this session provided an effective introduction to the library?"*



Yes	98%
Don't Know	2%
No	0%

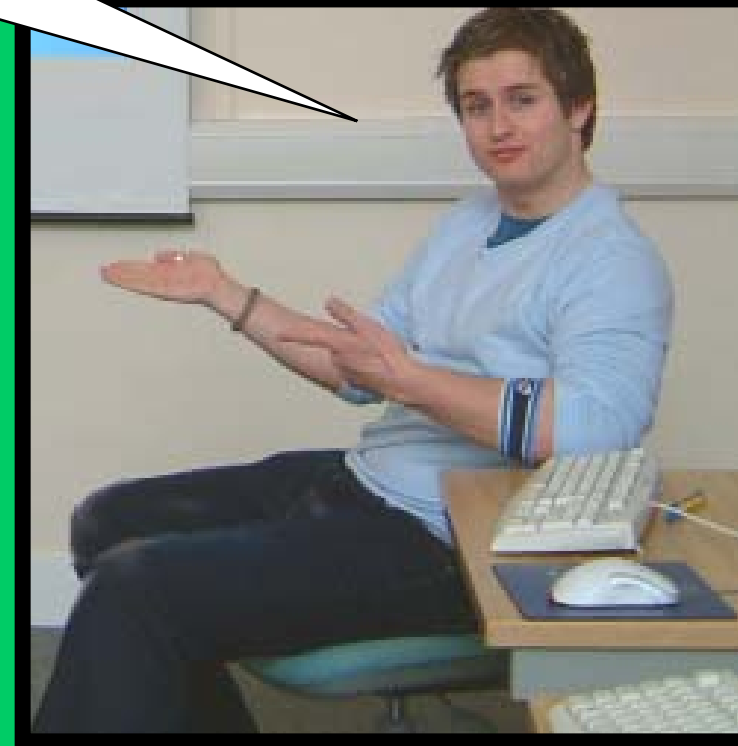
*"Do you think it will be beneficial to attend the next info skills session?"*



Yes	81%
Don't Know	15%
No	4%

*War das alles?*

**Vielen Dank für  
Ihre Aufmerksamkeit!**



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